

**Memorial Town Hall, 1 Library Street, Georgetown, MA 01833**  
**Ph. (978) 352-5755 ☎ Fax (978) 352-5727**  
**BOARD OF SELECTMEN MEETING MINUTES**  
**Memorial Town Hall**  
**Third Floor Meeting Room**  
**3/16/09**  
**7:00 PM**

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**Selectmen Present:** Matthew Vincent, Chairman; Philip Trapani, Clerk; Evan O'Reilly

**Others Present:** Stephen Delaney, Town Administrator; Janet Pantano, Administrative Assistant

**Absent:**

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**Call to Order**

Mr. Vincent called the meeting to order at 7:00PM.

**Warrant & Minutes**

Mr. Vincent stated there is a warrant to be signed.

**Mr. Trapani moved to approve *minutes of February 23, 2009*. Mr. O'Reilly seconded the motion and the motion was approved by a unanimous vote.**

**Correspondence**

Mr. Vincent stated that the Town has a new Comcast contact, Jane M. Lyman, Sr. Manager of Government & Community Relations.

Mr. Vincent stated that they have received an invitation to a Parker River Clean Water Association, Retirement & Birthday for Don Bade, and 15<sup>th</sup> Anniversary of PRCWA on Saturday, March 28 from 3-5 PM.

Mr. Vincent stated that they have received a request from the Holocaust Center to proclaim April 19-April 25, 2009 Holocaust Awareness Week and April 21 Holocaust Remembrance Day.

**Mr. O'Reilly moved to send a proclamation to the Holocaust Center proclaiming *April 19-April 25, 2009 Holocaust Awareness Week and April 21 Holocaust Remembrance Day*. Mr. Trapani seconded the motion and the motion was approved by a unanimous vote.**

Mr. Vincent stated that they have received notice for the Jeanne Geiger Crisis Center Fundraiser on March 21, 2009.

Mr. Vincent read the Alliance for Georgetown flyer regarding flowering hanging baskets in the downtown and a farmers market.

Mr. Vincent stated that the Georgetown Household Hazardous Waste Day will be held on Saturday, April 11, 9AM-1PM @ Pennbrook School.

Mr. Vincent read a letter from a concerned resident Julie Trapani titled “Don’t squish the beavers” asking to have beaver crossing signs put up in Town.

### **ATM Warrant**

Mr. Vincent stated that this is a draft warrant and a list of articles. He stated that tonight the board would vote on order of articles and articles to be included in the warrant.

Mr. Delaney stated that the first group of articles ATM09-01 to ATM09-11 are general housekeeping.

**Mr. Trapani moved to include in the Warrant articles ATM09-01 to ATM09-11. Mr. O’Reilly seconded the motion and the motion was approved by a unanimous vote.**

*ATM09-12 Article : Fire Department, Ladder Truck Payment*

**Mr. Trapani moved to include in the Warrant Article ATM09-12 Fire Department, Ladder Truck Payment. Mr. O’Reilly seconded the motion and the motion was approved by a unanimous vote.**

*ATM09-18 Article : Proposed Reduction in Community Preservation Act Surcharge Amount*

Mr. LaCortiglia was present and gave a spreadsheet to the board showing the surcharge amounts and the impact a reduction would have.

Mr. Trapani explained that the intent of the article is to reduce the surcharge from 3% to 1½% and to add the amount that would have been charged to fund a Capital Fund. He stated that the town is facing a huge budget gap the funds could be used to fill the gap without raising taxes. He stated that residents have asked him to present this and that this is a good check point for the discussion on why this should or should not be on the warrant.

Mr. LaCortiglia stated that he had met with Tim Gerraughty about this same reduction. Mr. Trapani stated that they would reduce the CPA surcharge in one article and then add an article for an override to put the amount that would have equaled the surcharge in a Capital Fund. Mr. LaCortiglia stated that how the numbers are calculated is different then an override. He explained how the State matches funds. Mr. LaCortiglia explained that to take 2% would be as an override number would be different then the 2% CPA surcharge amount. Mr. Trapani stated that he would be looking for a number amount to equal what the CPA amount would have been not the 2% number. Mr. O’Reilly stated that he received numbers from the Assessors office and that taxes would be raised by \$198. Mr. Vincent stated that he does not agree with that number. Mr. Trapani stated half of funds would be about \$400,000. He thinks CPC program is terrific but we can not maintain what we have. He stated CPC has \$700,000 and we could gain \$400,000. Mr.

LaCortiglia asked the age of the Perley School. Mr. Desjardins stated early 1900's. Mr. LaCortiglia stated that the Perley School would fall under Historical under the CPC. Mr. DesJardin stated that Town Hall is looking for funds for this building and that the Perley School could ask for funds so why would they want to cut the percentages. Mr. O'Reilly stated that there are Legislators who are working to change the regulations so the funds could be used as the Community needs. Jim Dimento stated that the State may cut funds in the future and when they do then the town could look at cutting the percentages. Resident stated that the Town is asking for funds for Town Hall why cut funds. He stated that there need to be better efforts to communicate about other projects that need to be done. Mr. Trapani asked for CPC to other departments what the funds can be used for and to let them know if funds are not being used as they could be. George Comiskey stated he went to Master Plan meetings and in the plan it includes using CPC funds. Mr. Vincent stated that he is not in favor of a change and he does not feel that residents would vote for the change. He stated that as long as the State is matching funds they should stay with the same percentage. Mr. O'Reilly clarified that the dollar amount he gave earlier included the 2 ½ proposition amount. Mr. Vincent asked for an inventory of buildings that would qualify for funds. Carl Shreder stated that if these funds were in a Capital Fund then a lot of the projects that they have funded would never have been done.

**Mr. Trapani moved to add *ATM09-18 Article : Proposed Reduction in Community Preservation Act Surcharge Amount to the ATM Warrant*. No second the motion was not approved.**

Mr. LaCortiglia stated that CIP should get information on projects to CPA to review.

Mr. Delaney stated that the CPA articles are next. Mr. LaCortiglia stated that he is all set with the CPA articles.

#### **STM warrant**

Mr. Delaney stated that there is usually a Special Town Meeting held for housekeeping of FY09 Budget items and this year they also have an article to revise a CPC article from last year, Harry Murch Park.

**Mr. O'Reilly moved to open the STM Warrant for May 4, 2009. Mr. Trapani seconded the motion and the motion was approved by a unanimous vote.**

**Mr. Trapani moved to accept the *FY09 budget* article for STM Warrant. Mr. O'Reilly seconded the motion and the motion was approved by a unanimous vote.**

**Mr. Trapani moved to accept the *Harry Murch Park* article for STM Warrant. Mr. O'Reilly seconded the motion and the motion was approved by a unanimous vote.**

**Mr. O'Reilly moved to close the STM Warrant for May 4, 2009. Mr. Trapani seconded the motion and the motion was approved by a unanimous vote.**

*ATM Warrant continued*

*ATM09-13 Public Safety, Roof Replacement*

*ATM09-14 Old Highway Garage, Roof Replacement*

Mr. Vincent questioned what would be the funding source for these Articles.

*ATM09-15 Bailey Lane Bridge Project, Re-allocation of Funds*

Mr. Vincent stated that why keep all the Bailey Lane funds when Peter Durkee stated he can fix the bridge for a lower amount. He stated that he discussed with Mr. Delaney a mechanism to use a certain amount of funds to fix the Highway Garage and then fix the Bridge at the lower amount. He stated that the citizen's petition could be used to fund Highway Garage and the Public Safety Roof. Mr. Vincent stated that the citizen's petition should be before Article ATM09-15. Mr. Trapani asked for an update from Mr. Durkee on fixing the Bridge. Mr. Vincent stated that the Citizen Petition is to take all of the \$200,000 voted for the Bailey Lane Bridge and use for other Capitol items. Mr. Delaney stated that they could put the Citizen Petition after ATM09-12 Fire Department, Ladder Truck.

*ATM09-16 Fire Department, Implementation of Vaccine Program*

Mr. O'Reilly stated that he has not received information on the Vaccine Program from the Fire Chief. Mr. Delaney stated that he would get the information for Mr. O'Reilly.

Mr. Vincent asked if they should add the Article for the Highway Garage \$50,000. Mr. Trapani stated that he would think the Public Safety Building is a more important roof to be done.

Discussion on ATM09-13, 14, 16, 17. Mr. Vincent stated that they can make a broad motion for the funding for these articles.

Mr. O'Reilly asked if they can the remove the cafeteria doors from the School Article ATM09-17. Mr. Delaney stated that they can make the change in the motion.

**Mr. O'Reilly moved to include ATM09-13, 14, 16, 17 Articles in the ATM Warrant. Mr. Trapani seconded the motion and the motion was approved by a unanimous vote.**

*ATM09-19 Establishment of Capitol Fund*

Mr. Trapani stated that he would like to get this started. He stated he would like to start with \$50,000. Mr. Vincent stated that he would recommend the amount to be up to \$50,000.

**Mr. Trapani moved to include ATM09-19 Establishment of Capitol Fund with the wording to be "raise and appropriate of transfer from available funds up to \$50,000" to the ATM Warrant. Mr. O'Reilly seconded the motion and the motion was approved by a unanimous vote.**

*ATM09-20 Conservation Commission, Request for Appropriation to the \_\_\_Account*

Mr. Delaney explained that \$10,000 was given to the ConCom as part of a mitigation but as it was given the funds had to be deposited into the General Fund. He stated that the Commission is asking for the funds to be transferred to their account as was intended. Mr. O'Reilly stated that he would like to see the funds go to the legal account.

**Mr. Trapani moved to include *ATM09-20 Conservation Commission, Request for Appropriation to the \_\_\_\_\_ Account to the ATM Warrant*. Mr. O'Reilly seconded the motion and the motion was approved by a unanimous vote.**

*ATM09-21 Community Preservation Committee Articles*

**Mr. O'Reilly moved to include *ATM09-21 Articles A-I Community Preservation in the ATM Warrant* as submitted. Mr. Trapani seconded the motion and the motion was approved by a unanimous vote.**

*ATM09-22 to ATM09-28 Planning Board Articles*

**Mr. Trapani moved to include the *ATM09-22 to ATM09-28 Planning Board Articles* in the ATM Warrant. Mr. O'Reilly seconded the motion and the motion was approved by a unanimous vote.**

Mr. O'Reilly thanked all who contributed to these articles.

**Mr. O'Reilly moved to close the *Warrant for the ATM of May 4, 2009*. Mr. Trapani seconded the motion and the motion was approved by a unanimous vote.**

### **Town Administrator**

#### *Budget Update*

Mr. Delaney stated he included in their packet a memo on the FinCom meeting last Thursday. He explained the summary of the meeting and the process that the FinCom went through at their meeting.

Discussion on the Stimulus Funds and when the funds would come in and if a STM would have to be held over the summer to transfer funds.

Mr. Vincent stated that Byfield Ambulance fee will be going to a zero amount for FY10. He stated that Fire Chief Beardsley has been working hard to reduce this line item. He stated that they have not touched the Reserve Fund. Mr. Vincent discussed options of funding the Snow & Ice without using all funds in the spring.

Mr. O'Reilly stated that the draft memo of cuts shows the ZBA and Building salaries cut 10%. Mr. Delaney stated that he proposed the cut to these departments as they are not as busy and do not need the hours. Mr. O'Reilly stated that these positions are not high salary positions to cut. Mr. Delaney stated that with the lack of work how can you justify the hours. Mr. Vincent stated that the Town Administrator does not automatically get a raise it is up to the Selectmen and his performance review. Mr. O'Reilly asked if there was word on the School contracts. Mr. Vincent stated that all they have in their budget is a 2% increase but he has not heard any final numbers.

**Selectman's Report**

*State of the Town*

Mr. Trapani stated that the State of the Town will be held on April 6, 2009, at 6:00PM at the Georgetown Middle/High School. Mr. Trapani asked for a designee from CPC to attend if Mr. LaCortiglia is unable to attend.

*Town Administrator Review*

Mr. Vincent stated that he will send out performance review forms to each Selectman. He stated that he would collect the forms and compile a final review.

**Mr. Trapani moved to adjourn. Mr. O'Reilly seconded the motion and the motion was approved by a unanimous vote.**

Meeting adjourned at 8:48PM.

Minutes transcribed by J. Pantano.

Minutes approved April 13, 2009.